Budget Form

Annex 5

Financial Proposal for PFM Research Fund under TAFORI (USD)

Form 1

Documentation with information concerning collective agreement/pay grade at the time of application must be enclosed.

Expenses by Tanzanian Research Institution(s)

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	5th Quarter	6th Quarter	7th Quarter	8th Quarter	Total
1. Salaries and Emoluments									
Salaries									
Allowances									
Pension									
Other staff costs									
2. Travel Expenditure									
Air tickets									
Local transport									
Accomodation									
Other travel expenditure									
3. Project and Research Equipment									
Specify									
4. Expendable Supplies									
Specify									

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	5th Quarter	6th Quarter	7th Quarter	8th Quarter	Total
5. Communication									
Specify									
6. Literature									
Specify									
7. Printing and publication									
Specify									
8. Seminars and Workshops									
Specify									
SUB-TOTAL									
9. Contingency (5% of sub-total)									
10. Administrative Overhead (Max. 6% of Sub-Total)									
TOTAL									
Minus co-financing, if any (pls specify source and cost items covered)									
Total Budget from TAFORI									

Budget Form

Financial Proposal for PFM Research Fund under TAFORI (USD) *Form 2*

Documentation with information concerning collective agreement/pay grade at the time of application must be enclosed.

Expenses by International Institutions (USD)

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	5th Quarter	6th Quarter	7th Quarter	8th Quarter	Total
1. Salaries and Emoluments									
Salaries									
Allowances									
Pension									
Other staff costs									
2. Travel Expenditure									
Air tickets									
Local transport									
Accomodation									
Other travel expenditure									
3. Project and Research Equipment									
Specify									
4. Expendable Supplies									
Specify									

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	5th Quarter	6th Quarter	7th Quarter	8th Quarter	Total
5. Communication									
Specify									
6. Literature									
Specify									
7. Printing and publication									
Specify									
8. Seminars and Workshops									
Specify									
SUB-TOTAL									
9. Contingency (5% of sub-total)									
10. Administrative overhead (max 6% of Sub Total)									
TOTAL									
Minus co-financing, if any (pls specify source and cost items covered)									
Total Budget from TAFORI									

Budget Form

Financial Proposal for PFM Research Fund under TAFORI (USD) *Form 3*

Documentation with information concerning collective agreement/pay grade at the time of application must be enclosed. In the other sections only all emoluments for the Quarter in question should be indicated.

Total buudget for Tanzanian and International Lead Research Institution

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	5th Quarter	6th Quarter	7th Quarter	8th Quarter	Total
1. Salaries and Emoluments									
Salaries									
Allowances									
Pension									
Other staff costs									
2. Travel Expenditure									
Air tickets									
Local transport									
Accomodation									
Other travel expenditure									
3. Project and Research Equipment									
Specify									
4. Expendable Supplies									
Specify									

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	5th Quarter	6th Quarter	7th Quarter	8th Quarter	Total
5. Communication									
Specify									
6. Literature									
Specify									
7. Printing and publication									
Specify									
8. Seminars and Workshops									
Specify									
SUB-TOTAL									
9. Contingency (Max 5% of sub-total)									
10. Administrative Overhead (Max 6% of sub-total)									
TOTAL									
Minus co-financing, if any									
Total Amount from TAFORI									